

The Board of Commissioners met this date with all members present.

Mr. Morelli moved the minutes of the meeting held April 9, 2026, be approved as read. Mr. Timmons seconded. Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

The Board of Commissioners approved payment of the following bills:

| VOUCH # | VENDOR          | FUND        | DEPT          | ITEM          | AMOUNT    |
|---------|-----------------|-------------|---------------|---------------|-----------|
| 9109    | COEN MARKETS IN | GENERAL     | - AUDITOR     | - CONT SERVIC | 84.80     |
| 1927    | QUILL           | GENERAL     | - TREASURER   | - SUPPLIES    | 160.81    |
| 1928    | CHEYENNE REALTY | GENERAL     | - PROSECUTING | - CONTRACT RE | 12,000.00 |
| 1929    | JANE MARGARET H | GENERAL     | - PROSECUTING | - TRAVEL      | 382.23    |
| 1930    | MATRIX POINTE S | GENERAL     | - PROSECUTING | - COMPUTERIZA | 26,720.00 |
| 1931    | TRI-STATE SECUR | GENERAL     | - PROSECUTING | - CONTRACT RE | 65.62     |
| 1932    | TRI-STATE SECUR | GENERAL     | - PROSECUTING | - EQUIPMENT   | 2,278.85  |
| 1933    | TRI-STATE SECUR | GENERAL     | - PROSECUTING | - CONTRACT RE | 24.95     |
| 1934    | WATER TRANSPORT | GENERAL     | - PROSECUTING | - OTHER EXP   | 43.25     |
| 9196    | CARAHSOFT TECHN | GENERAL     | - DP CENTRAL  | - MISC        | 4,986.16  |
| 1935    | OUTREACH SMARTP | GENERAL     | - COUNTY COUR | - HOME MONITO | 204.00    |
| 1936    | OUTREACH SMARTP | GENERAL     | - COUNTY COUR | - HOME MONITO | 223.76    |
| 1937    | TRACK GROUP     | GENERAL     | - COUNTY COUR | - HOME MONITO | 606.00    |
| 9221    | OHIO STATE CORO | GENERAL     | - CORONER     | - OTHER EXPEN | 3,499.00  |
| 1956    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 3,553.99  |
| 1957    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 262.34    |
| 1958    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 840.18    |
| 1959    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 2,200.71  |
| 1960    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 31.82     |
| 1961    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 15.60     |
| 1962    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 2,315.78  |
| 1963    | AEP             | GENERAL     | - BUILDING &  | - CONT SERV   | 282.36    |
| 1964    | COLUMBIA GAS    | GENERAL     | - BUILDING &  | - CONT SERV   | 121.99    |
| 1965    | JEFFERSON COUNT | GENERAL     | - BUILDING &  | - CONT SERV   | 35.00     |
| 1966    | KIMBLE COMPANY  | GENERAL     | - BUILDING &  | - CONT SERV   | 320.72    |
| 1967    | OPTIMUM WATER S | GENERAL     | - BUILDING &  | - CONT SERV   | 188.00    |
| 1968    | ROSE PEST SOLUT | GENERAL     | - BUILDING &  | - CONT SERV   | 179.00    |
| 1969    | TRINITY WORKCAR | GENERAL     | - BUILDING &  | - CONT SERV   | 55.00     |
| 1970    | COLUMBIA GAS    | GENERAL     | - CO SHARED U | - CONTRACT PR | 1,186.60  |
| 1971    | COMCAST         | GENERAL     | - CO SHARED U | - CONTRACT PR | 66.95     |
| 1972    | AEP             | GENERAL     | - TOWERS BLDG | - CONTRACT SE | 9,143.55  |
| 1973    | CEDAR ONE PROPE | GENERAL     | - TOWERS BLDG | - CONTRACT SE | 1,036.68  |
| 1974    | CEDAR ONE PROPE | GENERAL     | - TOWERS BLDG | - CONTRACT SE | 980.95    |
| 1975    | CHAD R. COIL    | GENERAL     | - TOWERS BLDG | - SUPPLIES    | 42.50     |
| 1976    | JEFFERSON COUNT | GENERAL     | - TOWERS BLDG | - SUPPLIES    | 212.63    |
| 9222    | POWERS FORENSIC | GENERAL     | - COMMOM PLEA | - ATTORNEY FE | 5,102.50  |
| 9223    | POWERS FORENSIC | GENERAL     | - COMMOM PLEA | - ATTORNEY FE | 2,145.00  |
| 1938    | BORDENS         | GENERAL     | - COUNTY COUR | - CONTRACT SE | 7.26      |
| 1939    | CITY OF TORONTO | GENERAL     | - COUNTY COUR | - CONTRACT SE | 18.50     |
| 1940    | QUILL           | GENERAL     | - COUNTY COUR | - SUPPLIES    | 142.54    |
| 1941    | WATER TRANSPORT | GENERAL     | - COUNTY COUR | - CONTRACT SE | 20.50     |
| 1942    | WHEELING LINEN  | GENERAL     | - COUNTY COUR | - CONTRACT SE | 103.43    |
| 1980    | CANON FINANCIAL | GENERAL     | - JUVENILE CO | - CONT REP    | 155.27    |
| 1981    | CANON FINANCIAL | GENERAL     | - JUVENILE CO | - OTHER EXP   | 407.30    |
| 1982    | COLEMAN HEALTH  | GENERAL     | - JUVENILE CO | - DRUG COURT  | 250.00    |
| 1983    | HOMES FOR KIDS  | GENERAL     | - JUVENILE CO | - OTHER EXP   | 414.36    |
| 1984    | SAFEHOUSE MINIS | GENERAL     | - JUVENILE CO | - CONTRACT SE | 344.00    |
| 1943    | COMCAST         | GENERAL     | - CO COURT 2  | - CONTRACT SE | 690.50    |
| 1944    | JEFFERSON COUNT | GENERAL     | - CO COURT 3  | - CONTRACT SE | 337.25    |
| 1945    | CANON FINANCIAL | GENERAL     | - CLERK OF CO | - CONT SERVIC | 257.27    |
| 1977    | CHAD R. COIL    | DOG & KENNE | - DOG & KENNE | - OTHER EXPEN | 62.50     |
| 1978    | JEFFERSON COUNT | DOG & KENNE | - DOG & KENNE | - SUPPLIES    | 819.99    |
| 1946    | CANON FINANCIAL | CERT OF AUT | - AUTO TITLE  | - CONTRACT SE | 126.27    |
| 1947    | JEFFERSON COUNT | CERT OF AUT | - AUTO TITLE  | - CONTRACT SE | 1,831.69  |
| 1948    | TRI-STATE SECUR | CERT OF AUT | - AUTO TITLE  | - CONTRACT SE | 122.25    |
| 1949    | VILLAGE OF RAYL | CERT OF AUT | - AUTO TITLE  | - CONTRACT SE | 500.00    |

|      |                 |             |   |             |   |             |              |
|------|-----------------|-------------|---|-------------|---|-------------|--------------|
| 1950 | VILLAGE OF RAYL | CERT OF AUT | - | AUTO TITLE  | - | CONTRACT SE | 2,000.00     |
| 1993 | AMAZON CAPITAL  | M.V.G.      | - | MVG         | - | EXPENSES    | 78.97        |
| 1994 | AMAZON CAPITAL  | M.V.G.      | - | MVG         | - | EXPENSES    | 128.49       |
| 1995 | MINDY NASH      | M.V.G.      | - | MVG         | - | EXPENSES    | 77.35        |
| 1996 | ODP BUSINESS SO | M.V.G.      | - | MVG         | - | EXPENSES    | 273.49       |
| 1997 | AEP             | M.V.G.      | - | MVG ROAD    | - | UTILITIES   | 618.04       |
| 1998 | ALBERT MOTORS I | M.V.G.      | - | MVG ROAD    | - | CONTRACT RE | 131.75       |
| 1999 | BELMONT PETROLE | M.V.G.      | - | MVG ROAD    | - | CONTRACT RE | 823.06       |
| 2000 | FAYETTE PARTS S | M.V.G.      | - | MVG ROAD    | - | CONTRACT RE | 1,057.05     |
| 2001 | GRAINGER        | M.V.G.      | - | MVG ROAD    | - | MATERIALS   | 210.71       |
| 2002 | MDSOLUTIONS INC | M.V.G.      | - | MVG ROAD    | - | MATERIALS   | 1,226.00     |
| 2003 | MSTS RECEIVABLE | M.V.G.      | - | MVG ROAD    | - | CONTRACT RE | 1,061.86     |
| 2004 | NEWMAN SIGNS, I | M.V.G.      | - | MVG ROAD    | - | MATERIALS   | 19,556.00    |
| 2005 | ZACKERY GRANT   | M.V.G.      | - | MVG ROAD    | - | CONTRACT SE | 400.00       |
| 2006 | CTL ENGINEERING | M.V.G.      | - | MVG PERMISS | - | MATERIALS   | 5,784.75     |
| 2007 | SAMSARA INC     | M.V.G.      | - | MVG PERMISS | - | OTHER EXPEN | 527.26       |
| 2008 | TRI-STATE SWEEP | M.V.G.      | - | MVG PERMISS | - | PERM PROJEC | 470.00       |
| 2009 | HUGHES OFFICE E | EQUIP RECOR | - | RECORDERS E | - | CONT SERVIC | 10.11        |
| 2010 | AEP             | SEWER FUND  | - | SANITARY EN | - | CONTRACT SE | 8,078.79     |
| 2011 | BRIDGEPORT EQUI | SEWER FUND  | - | SANITARY EN | - | OTHER EXPEN | 349.96       |
| 2012 | COLUMBIA GAS    | SEWER FUND  | - | SANITARY EN | - | CONTRACT SE | 114.92       |
| 2013 | LOWE'S          | SEWER FUND  | - | SANITARY EN | - | MATERIALS   | 101.04       |
| 2014 | TS ELECTRIC     | SEWER FUND  | - | SANITARY EN | - | CONTRACT SE | 820.00       |
| 2015 | WATER TRANSPORT | SEWER FUND  | - | SANITARY EN | - | CONTRACT SE | 25.52        |
| 2016 | AEP             | WATER SYSTE | - | 807         | - | CONTRACT SE | 15,004.24    |
| 2017 | AMAZON          | WATER SYSTE | - | 807         | - | SUPPLIES    | 142.52       |
| 2018 | CITCO WATER     | WATER SYSTE | - | 807         | - | MATERIALS   | 399.25       |
| 2019 | FORT STEUBEN MA | WATER SYSTE | - | 807         | - | CONTRACT RE | 7,239.00     |
| 2020 | NATIONAL COLLOI | WATER SYSTE | - | 807         | - | MATERIALS   | 318.00       |
| 2021 | RICH & SHIRLEY' | WATER SYSTE | - | 807         | - | SUPPLIES    | 234.07       |
| 2022 | TOTTERDALE      | WATER SYSTE | - | 807         | - | MATERIALS   | 2,875.00     |
| 2023 | TOTTERDALE      | WATER SYSTE | - | 807         | - | MATERIALS   | 1,381.08     |
| 2024 | TOTTERDALE      | WATER SYSTE | - | 807         | - | MATERIALS   | 954.36       |
| 2025 | USA BLUEBOOK    | WATER SYSTE | - | 807         | - | MATERIALS   | 461.16       |
| 2026 | WATER TRANSPORT | WATER SYSTE | - | 807         | - | CONTRACT SE | 62.73        |
| 2027 | WORLD INTERNATI | WATER SYSTE | - | 807         | - | CONTRACT RE | 8,500.00     |
| 2028 | QUILL           | CO PROB SER | - | PROBATION F | - | SUPPLIES    | 295.03       |
| 1951 | THE RIDGEFIELD  | COUNTY COUR | - | COUNTY COUR | - | CONTRACT SE | 139.20       |
| 1952 | SC STRATEGIC SO | CLERK OF CO | - | CLERK OF CO | - | CONTRACT SE | 17,980.70    |
| 1985 | TRACK GROUP     | FEL DELQ CA | - | JUV CT GRAN | - | MONITORING  | 716.00       |
| 1986 | GREGG BAHEN     | TANF JUV DI | - | TANF        | - | TRAVEL MILE | 44.95        |
| 1987 | JESSICA MOSTI   | TANF JUV DI | - | TANF        | - | TRAVEL MILE | 173.35       |
| 1988 | LAUREN RUSNAK   | TANF JUV DI | - | TANF        | - | TRAVEL MILE | 252.74       |
| 1979 | TRINITY HEALTH  | SENIOR CITI | - | TAX DISTRIB | - | CONTRACT SE | 1,332,726.73 |
| 1953 | OUTREACH SMARTP | IDIAM       | - | COUNTY COUR | - | EQUIPMENT   | 747.62       |
| 1954 | OUTREACH SMARTP | IDIAM       | - | COUNTY COUR | - | EQUIPMENT   | 601.84       |
| 1955 | TRACK GROUP     | IDIAM       | - | COUNTY COUR | - | EQUIPMENT   | 351.00       |
| 2031 | 10-42 TACTICAL  | PERMISSIVE  | - | PERSMISSIVE | - | UNIFORMS    | 1,843.74     |
| 2032 | ADVANCE AUTO PA | PERMISSIVE  | - | PERSMISSIVE | - | CRUISER REP | 39.08        |
| 2033 | ALBERT MOTORS I | PERMISSIVE  | - | PERSMISSIVE | - | CRUISER REP | 1,652.39     |
| 2034 | BEAR COMMUNICAT | PERMISSIVE  | - | PERSMISSIVE | - | RADIO MAINT | 169.00       |
| 2035 | BEAR COMMUNICAT | PERMISSIVE  | - | PERSMISSIVE | - | EQUIPMENT   | 5,125.00     |
| 2036 | BUSY B MUFFLERS | PERMISSIVE  | - | PERSMISSIVE | - | CRUISER REP | 260.00       |
| 2037 | E J RAWSON TRUC | PERMISSIVE  | - | PERSMISSIVE | - | CRUISER REP | 1,394.49     |
| 2038 | FREDERICK J ABD | PERMISSIVE  | - | PERSMISSIVE | - | GASOLINE/OI | 77.52        |
| 2039 | J.K. AUTO GLASS | PERMISSIVE  | - | PERSMISSIVE | - | CRUISER REP | 785.00       |
| 2040 | OHIO TACTICAL O | PERMISSIVE  | - | PERSMISSIVE | - | TRAINING GR | 2,250.00     |
| 9224 | ADVANCE AUTO PA | LAW ENFORCE | - | JC DRUG TAS | - | SPECIAL PRO | 158.83       |
| 9097 | DOUBLE VISION P | LAW ENFORCE | - | JC DRUG TAS | - | SPECIAL PRO | 900.00       |
| 9225 | KNIGHT TIME KRE | LAW ENFORCE | - | JC DRUG TAS | - | SPECIAL PRO | 162.00       |
| 9226 | KNIGHT TIME KRE | LAW ENFORCE | - | JC DRUG TAS | - | DONATIONS   | 465.00       |
| 2041 | AEP             | JAIL OPERAT | - | BUILDING EX | - | BUILDING EX | 21,893.15    |
| 2042 | LOWE'S          | JAIL OPERAT | - | BUILDING EX | - | BUILDING EX | 374.40       |
| 2043 | ROSE PEST SOLUT | JAIL OPERAT | - | BUILDING EX | - | BUILDING EX | 342.00       |
| 2044 | UNITED SITE SER | JAIL OPERAT | - | BUILDING EX | - | BUILDING EX | 528.68       |
| 1989 | MEDICAL EXPRESS | JAIL OPERAT | - | JUVENILE CT | - | CLOTHING /M | 13.98        |
| 1990 | ROSE PEST SOLUT | JAIL OPERAT | - | JUVENILE CT | - | SUPPLIES    | 81.00        |

|      |                 |             |   |             |   |             |            |
|------|-----------------|-------------|---|-------------|---|-------------|------------|
| 1991 | UNITED DAIRY    | JAIL OPERAT | - | JUVENILE CT | - | SUPPLIES    | 147.95     |
| 1992 | UNITED DAIRY    | JAIL OPERAT | - | JUVENILE CT | - | SUPPLIES    | 144.21     |
| 2045 | BEAR COMMUNICAT | JAIL OPERAT | - | SHERIFF OPE | - | RADIO MAINT | 246.00     |
| 2046 | COMCAST         | JAIL OPERAT | - | SHERIFF OPE | - | CONTRACT SE | 263.83     |
| 2047 | COMCAST COMMERC | JAIL OPERAT | - | SHERIFF OPE | - | JAIL MAINT  | 298.07     |
| 2048 | DIAMOND PHARMAC | JAIL OPERAT | - | SHERIFF OPE | - | CLOTHING/ME | 2,355.93   |
| 2049 | GALLS INC       | JAIL OPERAT | - | SHERIFF OPE | - | UNIFORMS    | 172.94     |
| 2050 | ID NETWORKS     | JAIL OPERAT | - | SHERIFF OPE | - | CONTRACT SE | 1,750.00   |
| 2051 | JCPENNEY        | JAIL OPERAT | - | SHERIFF OPE | - | UNIFORMS    | 76.00      |
| 2052 | OPTIMUM WATER S | JAIL OPERAT | - | SHERIFF OPE | - | CONTRACT SE | 712.67     |
| 2053 | UNIFIRST CORPOR | JAIL OPERAT | - | SHERIFF OPE | - | CONTRACT SE | 88.75      |
| 2054 | WATER TRANSPORT | JAIL OPERAT | - | SHERIFF OPE | - | CONTRACT SE | 105.25     |
| 2055 | ACEK9           | JAIL OPERAT | - | K9 DRUG DOG | - | TRAIN/TRAVE | 168.00     |
| 2056 | TIM LALLY CHEVR | JAIL OPERAT | - | K9 DRUG DOG | - | VEHICLE EXP | 55,434.00  |
| 2029 | ALCOHOL MONITOR | T-CAP       | - | T CAP ADULT | - | CONTRACT SE | 174.20     |
| 2030 | STEPMOBILE LLC  | T-CAP       | - | T CAP ADULT | - | CONTRACT SE | 83.13      |
| 9108 | JEFF. CO. LAND  | DELQ REAL E | - | LAND BANK   | - | TAX COLLECT | 162,388.54 |
| 9229 | ODP BUSINESS SO | DELQ REAL E | - | PROSECUTOR  | - | SUPPLIES    | 502.08     |
| 9227 | LEXIS NEXIS     | LAW LIBRARY | - | LAW LIBRARY | - | CONTRACT SE | 121.81     |
| 9228 | LEXISNEXIS      | LAW LIBRARY | - | LAW LIBRARY | - | CONTRACT SE | 431.19     |
| 9230 | THOMSON REUTERS | LAW LIBRARY | - | LAW LIBRARY | - | CONTRACT SE | 691.27     |
| 9231 | THOMSON REUTERS | LAW LIBRARY | - | LAW LIBRARY | - | CONTRACT SE | 919.00     |
| 2057 | AEP             | 911         | - | 911         | - | UTILITIES   | 365.62     |
| 2058 | AEP             | 911         | - | 911         | - | UTILITIES   | 597.20     |
| 2059 | AEP             | 911         | - | 911         | - | UTILITIES   | 2,557.10   |
| 2060 | AT&T            | 911         | - | 911         | - | UTILITIES   | 107.18     |
| 2061 | AT&T            | 911         | - | 911         | - | UTILITIES   | 1,179.51   |
| 2062 | AT&T            | 911         | - | 911         | - | UTILITIES   | 3,299.69   |
| 2063 | AT&T            | 911         | - | 911         | - | UTILITIES   | 694.68     |
| 2064 | LOWE'S          | 911         | - | 911         | - | EQUIPMENT   | 1,699.00   |

**IN THE MATTER OF ANNOUNCEMENT-NEW COURTHOUSE MUSEUM DISPLAY-HIGHLIGHTING THE DECADE OF 1840 THROUGH 1850-JEFFERSON COUNTY COMMISSIONERS-AMERICAN 250 COMMITTEE**

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The Board of Commissioners, County of Jefferson read the following into the record:

The Courthouse Museum Display has been switched and we are honoring the decade of 1840-1850. We see Jefferson County men serving their nation in the Mexican War, the rise and tragedy of Edwin Stanton, the start of libraries in the county, the county becoming a hub of activity, catastrophe on the river, and the great leadership, service and philanthropy of our citizens. It is inspiring to see these accounts and strive to continue building Jefferson County as those before us did.

We also would like to thank the Jefferson County Historical Society as well as Fort Steuben for their contributions to the display.

**IN THE MATTER OF RECEIPT OF CHECK-ALAN STONE COMPANY, INC.**

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Mr. Morelli moved the check in the amount of \$10.00 be accepted from Alan Stone Company, Inc., 5519 Suite A, State Route 339, Vincent, Ohio 45784, which represents payment for specification and bidding documents for the 2026 Jefferson County Road #43-3.2 & 3.3 Slip Repair Project, for the Jefferson County Engineering Department, and that same be deposited in the proper account (General Fund). Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF RECEIPT OF CHECK FROM THE JEFFERSON COUNTY AUDITOR-JEFFERSON COUNTY DISTRICT BOARD OF HEALTH-DISPOSAL FEE PAYMENT-APEX SANITARY LANDFILL AND C & D DISPOSAL TECHNOLOGIES LLC-FEBRUARY 2026**

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Mr. Morelli moved the checks totaling \$6,571.00 be accepted from the Jefferson County Auditor, Mr. E.J. Conn, which represents reimbursement for Apex Sanitary Landfill and C & D Disposal Technologies, LLC, for the month of February, 2026, and that same be deposited in the proper account (Construction & Demolition Debris Fees). Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF RECEIPT OF CHECK (WITHOUT PROTEST) FROM ASCENT RESOURCES-UTICA- SHUT-IN ROYALTY STATEMENT-EMENS WOLPER JACOBS & JASIN LAW FIRM**

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Mr. Timmons moved the check in the amount of \$10.95 be accepted WITHOUT PROTEST from Ascent Resources-Utica, LLC, P.O. Box 13678, Oklahoma City, OK 73113, which represents Shut-In Royalty Payment from a well sites located in Jefferson County, and that same be deposited in the proper account 1-300-174. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF PAYMENT OF INVOICE-JEFFERSON COUNTY AUDITOR'S OFFICE-SERVICES RENDERED TO THE JEFFERSON COUNTY CHILD SUPPORT ENFORCEMENT AGENCY-JANUARY 2026**

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Upon recommendation of the Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Morelli moved the Invoice in the amount of \$3,437.25 be paid to the Jefferson County Auditor, Mr. E.J. Conn, for services rendered to the Jefferson County Child Support Enforcement Agency, for the month of January, 2026, and that same be paid from the Jefferson County C.S.E.A. Administrative Fund. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF PAYMENT OF INVOICE-JEFFERSON COUNTY AUDITOR'S OFFICE-SERVICES RENDERED TO THE JEFFERSON COUNTY CHILD SUPPORT ENFORCEMENT AGENCY-JANUARY 2026**

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Upon recommendation of the Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Morelli moved the Invoice in the amount of \$1,770.70 be paid to the Jefferson County Auditor, Mr. E.J. Conn, for services rendered to the Jefferson County Child Support Enforcement Agency, for the month of January, 2026, and that same be paid from the Jefferson County General Fund. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF PAYMENT OF INVOICE-JEFFERSON COUNTY AUDITOR'S OFFICE-SERVICES RENDERED TO THE JEFFERSON COUNTY CHILD SUPPORT ENFORCEMENT AGENCY-FEBRUARY 2026**

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Upon recommendation of the Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Morelli moved the Invoice in the amount of \$4,193.78 be paid to the Jefferson County Auditor, Mr. E.J. Conn, for services rendered to the Jefferson County Child Support Enforcement Agency, for the month of February, 2026, and that same be paid from the Jefferson County C.S.E.A. Administrative Fund. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF PAYMENT OF INVOICE-JEFFERSON COUNTY AUDITOR'S OFFICE-SERVICES RENDERED TO THE JEFFERSON COUNTY CHILD SUPPORT ENFORCEMENT AGENCY-FEBRUARY 2026**

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Upon recommendation of the Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Morelli moved the Invoice in the amount of \$2,160.43 be paid to the Jefferson County Auditor, Mr. E.J. Conn, for services rendered to the Jefferson County Child Support Enforcement Agency, for the month of February, 2026, and that same be paid from the Jefferson County General Fund. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF PAYMENT OF INVOICE-EMENS WOLPER JACOBS & JASIN LAW FIRM, LPA-SERVICES RENDERED FOR OIL AND GAS LEASE AGREEMENT RESEARCH-JEFFERSON COUNTY COMMISSIONERS**

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Mr. Morelli moved the Invoice in the amount of \$3,665.00 be paid to Emens Wolper Jacobs & Jasin Law Firm, LLC, One Easton Oval, Suite #350, Columbus, Ohio 43219, for services rendered for Oil and Gas Lease Agreements Research, for the Jefferson County Commissioners. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

Said payment to be made from Oil/Gas Leases (1-290-15030).

**IN THE MATTER OF PAYMENT OF INVOICE-REIMBURSEMENT TO JEFFERSON COUNTY PREVENTION & RECOVERY BOARD-JEFFERSON COUNTY EDUCATIONAL SERVICE CENTER-RESOURCE NETWORK-OPIOID SETTLEMENT FUNDS-JEFFERSON COUNTY COMMISSIONERS**

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Mr. Timmons moved the Invoice in the amount of \$7,500.00 to the Jefferson County Prevention & Recovery Board, 524 Madison Avenue, Steubenville, Ohio 43952, as Reimbursement from the Opioid Settlement Fund, for payment to the Jefferson County Educational Service Center-Resource Network. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF GRANTING AUTHORIZATION TO THE JEFFERSON COUNTY FRIENDSHIP PARK DISTRICT TO DEMOLISH AND RAZE THE TOWER LOCATED AT THE SITE OF THE FORMER DRAG STRIP-JEFFERSON COUNTY FRIENDSHIP PARK**

Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, grant authorization to the Jefferson County Friendship Park District to Demolish and Raze the Tower Building located at the former Drag strip, located at Friendship Park. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF OPENING OF BIDS-2026 JEFFERSON COUNTY ROAD #43-3.2 & 3.3 SLIP REPAIR PROJECT-JEFFERSON COUNTY ENGINEERING DEPARTMENT**

Three (3) bids were received for the YEAR 2026 JEFFERSON COUNTY ROAD #43 3.2 & 3.3 SLIP REPAIR PROJECT, for the Jefferson County Engineering Department:

Ohio-West Virginia Excavating Co., Inc., P.O. Box 128, Powhatan Point,  
Ohio 43942  
Amount -\$152m302.50

Howard L. Bowers Contracting Co., Inc., 324 Two Ridge Road, P.O. Box  
2249, Wintersville, Ohio 43953  
Amount - \$173,718.50

Alan Stone Co., Inc., 5519 Suite A, State Route 339, Vincent, Ohio 45784  
Amount - \$188,357.00

Mr. Morelli moved the three (3) bids received for the YEAR 2026 JEFFERSON COUNTY ROAD #43 3.2 & 3.3 SLIP REPAIR PROJECT, for the Jefferson County Engineering Department, be accepted as submitted and referred to Jefferson County Engineer, Mr. Eric B. Hilty for his review and recommendation. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF TRANSFER OF FUNDS-JEFFERSON COUNTY ENGINEER'S OFFICE**

Upon recommendation of Jefferson County Engineer, Mr. Eric B. Hilty, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve the following Transfer of Funds within the proper accounts:

FROM-9-999-99999-\$500,000.00  
TO-40-999-99999-CAPITAL IMPROVEMENT REVENUE FUND-\$500,000.00

Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF ADOPTION OF RESOLUTION-OHIO DEPARTMENT OF TRANSPORTATION  
(ODOT) CO-OPERATIVE PURCHASING PROGRAM-ROCK SALT 2026 WINTER SEASON-JEFFERSON  
COUNTY ENGINEERING DEPARTMENT**

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Upon request of Jefferson County Engineer, Mr. Eric B. Hilty, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, Adopt the Following:

RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026  
JEFFERSON COUNTY, OHIO

WHEREAS, the Jefferson County Engineer's Office, Jefferson County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid in accordance with Ohio Revised Code 5513.01 (B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contracts effective period;
- f. The Political subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than, Friday, May 3rd, by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request.

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Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

/s/ Tony Morelli  
/s/ Eric Timmons  
/s/ Ronald K. Kleineke

Date: April 16, 2026

Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF RECEIPT OF 2025 ANNUAL REPORT-JEFFERSON COUNTY ENGINEER'S OFFICE**

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Mr. Morelli moved the Board of Commissioners, County of Jefferson, State of Ohio, accept the 2025 ANNUAL REPORT-JEFFERSON COUNTY ENGINEER'S OFFICE, as submitted and place on file in the Office of the Board of Commissioners. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF PUBLIC HEARING #1-JEFFERSON COUNTY PY2026- COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM-JEFFERSON COUNTY PARTNERSHIP WITH THE CITY OF TORONTO, OHIO-OHIO DEPARTMENT OF DEVELOPMENT (ODOD)-JEFFERSON COUNTY REGIONAL PLANNING COMMISSION**

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**Purpose** - Public Hearing #1-PY2026 Community Housing Impact and Preservation Program.

**Those Present** - Scott Hillis, Ohio Regional Development Corporation; Ronald K. Kleineke, Jefferson County Commissioner; Tony Morelli, Jefferson County Commissioner; Robert Naylor, Ex. Director, Jefferson County Port Authority; Betty Lou Tarr, Director, Jefferson County Regional Planning Commission; Eric Timmons, Jefferson County Commissioner; Stacy Williams, Clerk.

**NOTICE OF PUBLIC HEARING**

**THE FOLLOWING PUBLIC NOTICE WAS READ INTO THE RECORD**

Jefferson Count intends to apply for the PY2026 Community Housing Impact and Preservation Program (CHIP, HOME, and OHT Funds) competitive grant administered by Ohio Department of Development, Office of Community Enhancements (ODOD/OCE). Jefferson Count intends to partner with the City of Toronto. The maximum award available is \$700,000; and will be budgeted with Jefferson County receiving \$400,000 and Toronto receiving \$300,000.



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A second public hearing will be held on May 21, 2026 at 10:00 a.m. to solicit comments and public input about specific activities proposed for the PY2026 CHIP Program.

Citizens and local officials are encouraged to attend this meeting on April 16, 2026 to provide their input on The Jefferson County CHIP Program.

MR. SCOTT HILLIS - Hello Commissioners, my name is Scott Hillis and I'm here from Ohio Regional Development Corporation up in Choshocton. And we aid different counties and different communities in applying for and administering the CHIP Grants, programs. You currently have a CHIP Grant Program that will end next year. And we are administering it. We have administered the county's for about three (3) rounds now. We run the City's program for probably over twenty (20) years. So we are very familiar with this county and the housing stock.

The counties and or cities, how they run the CHIP Programs in their communities are required to have two (2) Public Hearings. The first Public Hearing today is general and the second we will get into an actual proposed budget of the activities.

The CHIP Program in this county partner's with the City of Toronto to maximize the scoring points you get extra points if you partner you get extra money \$100,000.00 for than if you wouldn't partner.

Last year the last cycle we were \$700,000.00 that is what we will apply for again if we are funded. It is competitive there are a number of jurisdictions in 2025 that did not get funded because of the competitive nature. But we are very confident with the way that the CHIP Program is around and it should score high enough to be successful in the application process.

The objective nationally, the State Objective is to partner with Ohio Communities to preserve and improve the affordable housing stock for low and moderate income persons and to strengthen neighborhoods to make the values of the entire neighborhoods to go up as opposed to down. I'm sure you all know once you get a house on the street that is not being taken care of it's going to hurt everyone's property values.

There are a number of different activities permitted in our program. Rehabilitation is the most expensive it's \$85,000.00 per unit, as allowed. And in Owner Rehabilitation we go in and we bring the entire house up to the residential rehabilitation standards adopted by Ohio. There is a mortgage placed on the house for five (5) years. Every year that mortgage declines 20%. So if the people live in the house for five (5) years and don't sell it they won't owe anything. If they get this money and choose to move out after a year and try to - the house has gone up in value they're going to have to pay back 80% of what was spent, and the next year will go down to 60%, 40%, 20%, and zero.

There is also a rental rehabilitation where you don't have to own the house you can be a landlord renting the house. We have run that in this community. We don't run it currently in any communities because the communities don't choose it. The problem with it is that the owner/resident has to put up 50% of the cost of the repair before the repairs start. So you can be talking \$40,000.00 that an owner has to put up on day one.

They sit around in these meetings and say, we want this, and we say, alright we need your \$40,000.00.

Then, no one comes forward with \$40,000.00.

There are home repairs \$30,000.00 per unit. This will bring one (1) or maybe two (2) items up to code, new roof, new furnace, new plumbing put in, a ramp, something of that nature. There is no mortgage under that program at all.

There is Home Ownership-Down payment Assistance, we haven't run that for this community or for at least seven (7) years that I know of. That is because the person has to be low and moderate income, but then they have to get a loan from a bank. And a lot of banks aren't giving those kind of people loans they need to buy a house. And then the house has to be rehab'd and brought up to standards. We don't run those because they are not successful and then you end up having to pay that money back.

There is also tenant-Based Rental Assistance, it's much like Section 8. We pay a portion of someone's rent for up to twelve (12) months. We can pay the deposit. We can pay the deposits for utilities, but it has to be run by the Metropolitan Housing Authority. And it doesn't actually fix any units or make repairs. So most communities, that I am aware of, so we want a program that actually fixes housing so it's there in the future.

We will be back on May 21<sup>st</sup> for the second hearing with a proposed budget. The application is due June 24<sup>th</sup>. The Commissioner have already signed, I believe a contract and legislation, if they want to go ahead with this program and partnership. So we will go ahead and start putting together a budget.

Are there any questions about the program?

COMMISSIONER TONY MORELLI - I have one. I think I asked it last time you were here also. I just don't remember the answer. How was it selected that it's Toronto. I don't have a problem with that. I'm just curious.

MR. HILLIS - The State has a list of eligible communities. It's my population and Toronto met their eligibility. Certainly you don't have to partner with them. But if you don't partner with someone you are going to lose \$100,000.00 and valuable points in the competitive process.

COMMISSIONER MORELLI - So my question is then if - I understand they are the second largest city we have. But if there are other entities and so forth that wanted to get involved, how does that happen?

MR. HILLIS - They would have to contact the Department of Development and go through a process to see if they can get approved to be a partner in this.

COMMISSIONER MORELLI - I mean Toronto's gets almost as much as the County gets, correct?

MR. HILLIS - They do. And I will point out, the budget. If a community doesn't have enough applicants or are not coming forward so that we are getting the projects done. We are permitted under the grant and under your Partnership Agreement to move money around. So if they got \$300,000.00, but they have no one applying we may take \$200,000.00 of that and add it to the County's.

COMMISSIONER MORELLI - That answers that and Toronto is doing a great job.

MR. HILLIS - There were years where Toronto has not had very many applicants and there has been years that they have had a lot.

COMMISSIONER RONALD K. KLEINEKE - I have one question. Are any of those liens that we release a part of this program?

MRS. BETTY LOU TARR - Yes, they all are.

MR. HILLIS - They are from in the past. The State, I think it was five (5) years ago did away - it used to have to when you got this grant, 20% of it you were going to repay no matter when. About five (5) years ago HUD did away with it and the State did away with it also and it's just a grant now. Unless you move in those first five (5) years but stay in those five (5) years and we're not going to make you repay anything. So often you will be releasing liens from things that happened ten (10) years ago.

MR. ROBERT NAYLOR - Can this be coupled with the WHO Grant that is put out by Welcome Home Ohio Grant, the Land Bank and building houses?

MR. HILLIS - This can't be paired with them because these require owner occupied residents. So with Land Banks, your County Land Bank owns the property not an individual.

MR. NAYLOR - Once the Welcome Home Grant, they are building the home for someone to buy it. So that person will have ownership.

MR. HILLIS - Once the person takes ownership they would be able to apply. The time you apply you have to be living in the house.

COMMISSIONER KLEINEKE - Thank you for your presentation and we appreciate your service.

There being no further discussion Mr. Timmons moved to adjourn the Public Hearing at 10:11 A.M. Mr. Morelli seconded. Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF APPROPRIATION OF FUNDS-JEFFERSON COUNTY COURT #2-JEFFERSON COUNTY AUDITOR'S OFFICE**

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Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, to approve the following Appropriation of Funds within the proper account:

FDI-1-86-11-\$2,203.92

Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF LETTER OF RESIGNATION-DAVID ISAAC LUCAS-JEFFERSON COUNTY WATERLINE MAINTENANCE WORKER-JEFFERSON COUNTY WATER AND SEWER DEPARTMENT-JEFFERSON COUNTY COMMISSIONERS**

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Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, accept the Letter of Resignation from Mr. David Isaac Lucas, Jefferson County Waterline Maintenance Worker, for the Jefferson County Water and Sewer Department, effective April 17, 2026. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF INCREASE IN SALARY-JEFFERSON COUNTY AIRPORT MANAGER, MR. BRIAN THAXTON-JEFFERSON COUNTY REGIONAL AIRPORT AUTHORITY**

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The Board of Commissioners, County of Jefferson, State of Ohio, received the following:

April 14, 2026

Mr. Kleineke, Mr. Morelli, Mr. Timmons  
Board of County Commissioners of Jefferson County Ohio  
Jefferson County Courthouse  
301 Market Street  
Steubenville, Ohio 43952

Re: Brian Thaxton- Airport Manager

Dear Honorable Commissioners:

The Jefferson County Regional Airport Authority (JCRAA) respectfully requests that you increase the pay rate of Airport Manager, Brian Thaxton, by five percent (5%). This request is initiated by JCRAA as part of an annual performance review in compliance with applicable county policy and supported unanimously by JCRAA members who each have knowledge of Mr. Thaxton's service to the airport/county. Such action is documented in the minutes of the April 13, 2026 meeting of JCRAA.

Please note that Brian's role and responsibilities, as manager, grew over the most recent year picking up several tasks and duties formally managed by Gary Folden. As such, this request includes consideration of this change in addition to the typical annual review.

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This recommendation is provided with the understanding that such modification in compensation shall be charged directly and exclusively against airport segregated funds (FAA Limited - airport only funds).

Yours Truly,  
/s/ Brandon K. Reese  
President/Chair

Upon request and recommendation of the Jefferson County Regional Airport Authority Board, Mr. Timmons moved that Mr. Brian Thaxton, Jefferson County Airport Manager, be granted a pay increase to \$38.61 per hour, this represents a 5% increase. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF AUTHORIZATION TO SIGN GRANT CONTRACT-FY2026 OHIO AIRPORT IMPROVEMENT PROGRAM-MATCHING GRANTS FOR GENERAL AVIATION AIRPORTS-OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION-JEFFERSON COUNTY REGIONAL AIRPORT AUTHORITY-JEFFERSON COUNTY GEARY A. BATES JEFFERSON COUNTY AIRPARK**

Upon request and recommendation of Jefferson County Regional Airport Authority, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, grant authorization to the Chairman of the Board of Commissioners, Ronald K. Kleineke, sign the GRANT CONTRACT between the County of Jefferson and the Regional Airport Authority and the Ohio Department of Transportation (ODOT), Office of Aviation, for the FY2026 OHIO AIRPORT IMPROVEMENT PROGRAM MATCHING GRANTS for General Aviation Airports-ODOT Project Number B26-23-FAA Project Number 3-39-00714-028-2025-Jefferson County Gary A. Bates Jefferson County Airpark. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF ADOPTION OF RESOLUTION 2026-8-AUTHORIZING THE COMMISSIONERS TO ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CITY OF TORONTO FOR 2026 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING THE SUBMISSION OF PY2026 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF JEFFERSON COUNTY-JEFFERSON COUNTY REGIONAL PLANNING COMMISSION**

Upon request and recommendation of Jefferson County Regional Planning Commission Director, Mrs. Betty Lou Tarr, Mr. Morelli moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and adopt RESOLUTION 2026-8-AUTHORIZING THE COMMISSIONERS TO ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CITY OF TORONTO FOR 2026 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING THE SUBMISSION OF PY2026 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF JEFFERSON COUNTY. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF PURCHASE OF SERVICES AGREEMENT-JEFFERSON COUNTY DEPARTMENT  
OF JOB AND FAMILY SERVICES-JEFFERSON COUNTY COMMUNITY ACTION COUNCIL, INC.-  
SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM (TANF)**

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Upon recommendation of Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES AGREEMENT between the Jefferson County Department of Job and Family Services and the Jefferson County Community Action Council, Inc.-Summer Youth Employment & Training Program (TANF Funds)-May 1, 2026 through September 30, 2026-Amount \$55,544.00. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF MEMORANDUM OF UNDERSTANDING BETWEEN THE COMMUNICATION  
WORKERS OF AMERICA, LOCAL 4527 AND THE JEFFERSON COUNTY COMMISSIONERS-  
JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES-HOURS WORKED SCHEDULED  
FOR BEHAVIORAL TECHNICIANS**

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Upon request and recommendation of Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the following:

MEMORANDUM OF UNDERSTANDING

Between the Communications Workers of America, Local 4527  
Jefferson County Commissioners re Department of Job and Family Services  
Regarding Hours of Work Schedule for Behavioral Technicians

This Memorandum of Understanding ("MOU") is entered into Between the Communications Workers of America, Local 4527, ("Union") and the Jefferson County Board of Commissioners ("Commissioners"). This MOU explains the parties intent regarding the scheduling of regular work hours with regards to Behavioral Technicians at McCollough Children's Home (MCH) under Article 13 of the collective bargaining agreement between the Commissioners and the Union that took effect as of April 22, 2025. (the "CBA").

The parties agree that due to the nature of MCH being a 24/7 facility and the need to have employees available at all times to residents, full-time Behavioral Technicians will be regularly assigned 12-hour work schedules. This will include three (3) shifts in one week of the pay period and four (4) shifts in the other week of the pay period. This will result in thirty-six hours of pay in one week and forty-eight in the other week (eight of which will be paid at overtime). Overtime in the week with 3 shifts will not be paid until 40 hours of work is performed in that pay week. Additionally, vacation will continue to be earned based on an eight-hour work pay period, and will not be impacted by working less than 40 hours in one pay week.

Should MCH not have residents, full-time employees will be shifted back to a forth hour per week schedule to lessen the cost to the agency and help maintain the per-diem. Additionally, should MCH not be fully staffed, scheduling may be adjusted to help cover all needed coverage.

This MOU shall only be in force and effect until or unless a subsequent agreement is reached.

This action shall not set a precedent regarding the hours of work for any other classification or unit and this MOU shall not form the basis for any claim of past practice or entitlement of advancement in the future.

FOR THE JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

FOR CWA LOCAL 4527

/s/ Ronald K. Kleineke  
/s/ Tony Morelli  
/s/ Eric Timmons

/s/ Marya McClelland  
/s/ Kelly L. Christoff  
/s/ Connie Garbade

Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND FRANKLIN COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Franklin County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND FAYETTE COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Fayette County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND ALLEGHENY COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Allegheny County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND ARMSTRONG COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Armstrong County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND BEAVER COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Beaver County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND BEDFORD COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Bedford County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.



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Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND BUTLER COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Butler County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND CAMBRIA COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Cambria County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND CENTRE COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Centre County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND CLARION COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Clarion County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND CRAWFORD COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Crawford County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND CUMBERLAND COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Cumberland County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND DAUPHIN COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Dauphin County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

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**IN THE MATTER OF SIGNING PURCHASE OF SERVICES CONTRACT AND ADDENDUM TO  
PURCHASE OF SERVICES CONTRACT-JEFFERSON COUNTY, OHIO AND DELAWARE COUNTY  
PENNSYLVANIA-HOUSING OF JUVENILES IN THE JEFFERSON COUNTY DETENTION CENTER**

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Upon request and recommendation of Jefferson County Juvenile Court Administrator, Mr. Joseph D. Colabella, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve and sign the PURCHASE OF SERVICES CONTRACT & the ADDENDUM to the PURCHASE OF SERVICES CONTRACT, between the County of Jefferson, Ohio and Delaware County Pennsylvania, for Juvenile Detention Services-Addendum Amount \$300.00-July 1, 2026 through June 30, 2027. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF RECEIPT OF 2025 ANNUAL REPORT-JEFFERSON COUNTY JUVENILE AND  
PROBATE COURT**

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Mr. Morelli moved the Board of Commissioners, County of Jefferson, State of Ohio, accept the 2025 ANNUAL REPORT-JEFFERSON COUNTY JUVENILE & PROBATE COURTS, as submitted and placed on file in the Office of the Board of County Commissioners. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF ACCEPTANCE OF QUOTATION-SIGNS LIMITED-CUSTOM VINYL BANNER-  
FORMER EASTERN GATEWAY COMMUNITY COLLEGE (EGCC) PARKING LOT-JEFFERSON COUNTY  
FACILITIES SUPERVISOR, MR. PATRICK BOYLES-JEFFERSON COUNTY COMMISSIONERS**

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Upon request and recommendation of Jefferson County Facilities Supervisor, Mr. Patrick Boyles, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, accept the quotation from Signs Limited, 356 Technology Way, Steubenville, Ohio 43952, for a Custom Vinyl Banner, for the sign located at the former Eastern Gateway Community College (EGCC) Parking Lot, 4000 Sunset Blvd, Steubenville, Ohio 43952, in an amount not to exceed \$621.10. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

Said item to be paid out of Building & Grounds-Contract Services.

**IN THE MATTER OF LETTER OF SUPPORT-AEP LOCAL ECONOMIC DEVELOPMENT ADVANCE  
PROGRAM (LEAP) GRANT APPLICATION-STRATEGIC REVITALIZATION PLAN-JEFFERSON  
COUNTY PORT AUTHORITY**

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Upon request and recommendation of Jefferson County Port Authority Executive Director, Mr. Robert Naylor, Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, approve sign the following LETTER OF SUPPORT:

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Ms. Melissa Clark,  
Customer & External Affairs Manager  
AEP Ohio  
1 Riverside Plaza  
Columbus, Ohio 43215

RE: AEP Local Economic Development Advancement Program Grant Application for  
the Jefferson County Strategic Revitalization Plan

Dear Ms. Clark,

The Jefferson Board of County Commissioners enthusiastically provides this correspondence unequivocally endorsing the Jefferson County Port Authority's ("Port Authority") application for grant investment funding under the AEP Local Economic Development Advancement Program (LEAP) program to support and enhance the Jefferson County Strategic Revitalization Plan. LEAP grant funding would lay the strategic groundwork to stimulate industrial investment, foster economic growth, and support sustainable job creation and retention in our economically distressed Appalachian county within AEP Ohio's service territory.

Given the last five decades of population, economic, and tax base decline in Jefferson County, our local government partners suffer from extremely limited staff capacity and technical capabilities. Our local communities do not have the necessary documentation for due diligence, market feasibility, and technical readiness to support grant and funding applications for transformational capital projects that they would otherwise be eligible and competitive for.

The Port Authority will draw upon its demonstrated track record of maximizing funding assistance and utilize the AEP LEAP-funded strategy to leverage additional grant funding and innovative finance tools (e.g. New Markets Tax Credits, Qualified Opportunity Funds, etc.) to advance project development (i.e. architecture, engineering, and environmental permitting) and construction of key initiatives identified as part of the strategic revitalization planning process.

Moreover, the Port Authority will utilize the strategy to identify target development areas across the county and ensure the highest and best use of developable land in our topographically challenged Appalachian county. It is imperative that Jefferson County act now to establish a strategy to ensure sustainable economic growth and job creation for future generations.

Thank you for your consideration of this critical initiative.

Sincerely,

BOARD OF COUNTY COMMISSIONERS

/s/ Ronald K. Kleineke  
/s/ Eric Timmons  
/s/ Tony Morelli

Mr. Morelli seconded.

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Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF RECEIPT OF CORRESPONDENCE-JEFFERSON COUNTY ASSISTANT  
PROSECUTOR, MR. SHAWN M. BLAKE-ENTERPRISE FUND-JEFFERSON COUNTY WATER AND  
SEWER DEPARTMENT**

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The Board of Commissioners, County of Jefferson, State of Ohio, received the following:

April 15, 2026

Board of Jefferson County Commissioners  
301 Market Street  
Steubenville, Ohio 43952

Gentlemen:

On March 26, 2026, the question was presented to the Prosecutor's Office as to what an "Enterprise Fund" is, how an Enterprise Fund can be funded, and whether or not the Jefferson county Water and Sewer Department can supplement the fund.

The term "Enterprise Fund" is not something that is directly defined by statute in the Ohio Revised Code. However, according to Generally Accepted Accounting Principles, and Enterprise Fund is a proprietary fund type used by local governments such as municipalities, townships, etc., to account for services funded primarily through user charges, rather than taxes. An Enterprise Fund can be for services funded primarily through user charges, rather than taxes. An Enterprise Fund can be established as a Special Fund" under Ohio Tax Levy Law. The Ohio Tax Levy Law (5705) states that "Each subdivision shall establish the following funds: a Special Fund for each public utility operated by a subdivision shall establish the following funds: a Special Fund for each public utility operated by a subdivision." R.C. 5705.09(G). A subdivision is defined broadly as "any county; municipal corporation; township;..." as well as subdivisions of counties, municipal corporations and townships, such as "township fire district; joint fire district; ...township waste disposal district;..." R.C. 5705.01(A). This "Special Fund" that subdivisions can create is how an Enterprise Fund is established.

A county funds its Enterprise Fund primarily through revenues generated by enterprise's own operations. Under R.C. 5705.10(D), all revenues derived from a source other than the general property tax that the law prescribes shall be used for a particular purpose must be paid into a Special Fund for that propose. R.C. 5705.10(D). This means that user fees, which are charges for services, and other receipts tied to the operations of the public utility will flow directly into the Enterprise Fund. Tax levies specifically enacted for the enterprise may similarly be deposited into the fund under R.C. 5705.05(D), which requires a Special Fund for each special levy. R.C. 5705.09(D).

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A.. Money that is paid into a Enterprise Fund can only be used for the purposes for which such fund is established. R.C. 5705.10(I).

Ohio law expressly authorizes a county to supplement an Enterprise Fund using General Fund money by stating that "money may be transferred from the General Fund to any other fund of the subdivision." R.C. 5705.14(E). This broad authority will allow for the General Fund to supplement an Enterprise Fund and is typically considered a permanent "transfer." However, Under R.C. 5705.14(D), the unexpended balance in a Special Fund may only be transferred to the General Fund "after the termination of the activity service, or other undertaking for which such Special Fund existed, but only after the payment of all obligations incurred and payable from such Special Fund. "R.C. 5705.14(D).

In summary, while the term "Enterprise Fund" is a designation primarily used in governmental accounting (GAPP) rather than a specific statutory definition, its function is legally mandated in Ohio R.C. 5705.09(G) as a "Special Fund for public utilities.

These funds are intended to be self-sustaining, fueled by user charges and fees collected under R.C. 5705.10(D). However, an Enterprise Fund is not strictly limited to its own revenue. Under the broad authority of R.C. 5705.14(E), the county may supplement an Enterprise Fund through a lawful transfer of money from the General Fund. Such a transfer would ensure a continued operation of essential public infrastructure when the user fees alone are insufficient to meet immediate obligations.

Sincerely,  
/s/ Shawn M. Blake  
Assistant Prosecuting Attorney

**IN THE MATTER OF EXECUTIVE SESSION-JEFFERSON COUNTY COMMISSIONERS-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES DIRECTOR, MS MICHELE SANTIN-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES HUMAN RESOURCE ADMINISTRATOR, MS KATIE BAYNESS-PERSONNEL MATTERS/COMPLAINT AGAINST A PUBLIC EMPLOYEE**

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Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Jefferson County Human Resource Administrator, Ms Katie Bayness, enter into Executive Session at 10:55 A.M., to discuss Personnel Matters/Complaint Against a Public Employee. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF RETURNING TO REGULAR SESSION-JEFFERSON COUNTY COMMISSIONERS-**

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**JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES DIRECTOR, MS MICHELE SANTIN-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES HUMAN RESOURCE ADMINISTRATOR, MS KATIE BAYNESS-PERSONNEL MATTERS/COMPLAINT AGAINST A PUBLIC EMPLOYEE**

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Mr. Morelli moved the Board of Commissioners, County of Jefferson, State of Ohio, return to Regular Session at 11:15A.M. Mr. Timmons seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF EXECUTIVE SESSION-JEFFERSON COUNTY COMMISSIONERS-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES DIRECTOR, MS MICHELE SANTIN-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES HUMAN RESOURCE ADMINISTRATOR, MS KATIE BAYNESS-PERSONNEL MATTERS/EMPLOYMENT ISSUES/TERMINATION**

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Mr. Timmons moved the Board of Commissioners, County of Jefferson, State of Ohio, Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Jefferson County Department of Job and Family Services Human Resource Administrator, Ms Katie Bayness, enter into Executive Session at 11:15 A.M., to discuss Personnel Matters/Employment Issues/Termination. Mr. Morelli seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Yes; Mr. Kleineke, Yes.

**IN THE MATTER OF RETURNING TO REGULAR SESSION-JEFFERSON COUNTY COMMISSIONERS-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES DIRECTOR, MS MICHELE SANTIN-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES HUMAN RESOURCE ADMINISTRATOR, MS KATIE BAYNESS-PERSONNEL MATTERS/EMPLOYMENT ISSUES/TERMINATION**

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Mr. Morelli moved the Board of Commissioners, County of Jefferson, State of Ohio, return to Regular Session at 11:15 A.M. Mr. Kleineke seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Absent; Mr. Kleineke, Yes.

**IN THE MATTER OF STATUS CHANGE-NORALYN STAGANI-ELIGIBILITY REFERRAL SPECIALIST II-JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

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Upon recommendation of Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Morelli moved to accept the Status Change of Noralyn Stagani, Eligibility Referral Specialist II, 200 Deer Street, Apt. 1212, Milford, MA 01757, from part-time to full-time, effective April 20, 2026. Mr. Kleineke seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Absent; Mr. Kleineke, Yes.

**IN THE MATTER OF TERMINATION-GINO WILLIAMS-MAINTENANCE REPAIR WORKER-  
JEFFERSON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

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Upon recommendation of Jefferson County Department of Job and Family Services Director, Ms Michele Santin, Mr. Morelli moved to accept the Termination of Gino Williams, Maintenance Repair Worker, 318 South Sugar Street, Richmond, Ohio 43944, effective April 17, 2026. Mr. Kleineke seconded.

Roll call - Mr. Morelli, Yes; Mr. Timmons, Absent; Mr. Kleineke, Yes.

There being no further discussion, Mr. Morelli moved the meeting be adjourned. Mr. Kleineke Seconded. Roll call - Mr. Morelli, Yes; Mr. Timmons, Absent; Mr. Kleineke, Yes.

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